## Pre-Algebra Decimal Calculations

## **Adding and Subtracting Decimals**

- Fill in zeroes so that both numbers have the same number of digits after the decimal point.
- Line up the numbers in vertical form.
- Add or subtract.
- Keep the same number of decimals in the result that you have in your vertical form.

## **Multiplying Decimals**

- Line up the numbers in vertical form.
- Multiply as you would if the numbers did not have decimals.
- The result (product) will have a number of decimals equal to the sum of the numbers of decimals in the numbers being multiplied. For example, if a number with 3 decimals is multiplied by a number with 2 decimals, the result will have 5 decimals.

## **Dividing Decimals**

- Change the original problem. Move the decimal in the divisor to the right until the divisor becomes a whole number. Move the decimal to the right in the dividend the same number of decimals.
- Line up the numbers in long division form.
- The decimal in the quotient will be in the same location as it is in the dividend. Place it there.
- Divide without regard to the decimal.
- Check to see if your answer makes sense.
   Multiply the quotient and the divisor to see their product is equal to the dividend.

Example:  $69.615 \div 2.1$ Rewrite:  $696.15 \div 21$  33.1521 696.15 63 6615 63 315 21 105 105 0

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